

TaskMaster™

High-Performance Mailing Automation as Easy as “Record” and “Play”.

Now that BCC Mail Manager has increased your mailing efficiency, all you need in order to take on additional jobs is more hours in a day. With Bell and Howell's TaskMaster option for BCC Mail Manager, even that goal is within reach.

TaskMaster brings high-end automation to any BCC Mail Manager-equipped workflow. This premium option makes it easy to record individual tasks or whole jobs, and set them to play back with little or no operator attention. Any time, day or night. Adding these capabilities is like hiring more staff or instantly expanding your production schedule, all so you can take your business to the next level.

The TaskMaster option: your own personal time machine.

Enhance Your Productivity

- Intuitive “Record”/“Play” buttons store individual tasks or entire jobs to run later (or over and over) unattended
- For peak flexibility, power users can create, edit or run jobs outside of BCC Mail Manager's menu-driven environment
- Job-specific variable prompts can be generated on the fly, or modified with BCC Mail Manager's Job Editor or any text editor (even user-created programs)
- Projects can be scheduled to self-run periodically or at pre-determined times

Your Full Service Solution

The TaskMaster option is included as a standard feature in BCC Mail Manager Full Service, Bell and Howell premier solution for top-tier mailers. BCC Mail Manager Full Service offers

greater processing speed, exclusive functionality and a comprehensive features set. For details, call 800.337.0442 today.

Imagine letting a complex or time-consuming job run unattended while you handle other work. Or coming to the office one morning to find a recurrent project—one not even begun when you'd left the night before—completed and ready to go.

TaskMaster makes these and other high-productivity scenarios not only possible, but easy. This premium BCC Mail Manager option offers intuitive functionality to let you easily record the steps to anything from single tasks to start-to-finish mailings, and set them to play back later unattended. (Need to adjust parameters from job to job? No problem.)

The TaskMaster option gives you dramatic control over your mailings, and the extra time you need to take on new jobs. Now you can apply the skills of your most experienced workers to multiple jobs at once, or even let projects run unattended late into the night—all with the complete confidence you've come to expect from Bell and Howell products.

Adding TaskMaster can transform a single-shift mailroom into a 24/7 operation, or turn your overloaded staff into a highly organized team ready to take on more work.

New Features

- **Mailpiece Tracking**
 - New ability to automatically submit Track N Trace jobs through BCC Mail Manager
- **Automated Address Updating**

- Automates packaging and sending of files for Data Services processing
- Retrieves completed jobs from Bell and Howell Web site and merges cleansed data into existing lists

➤ **Advanced Presorting**

- Presort specification settings (manifest/batch presorts, and SCF/BMC/DDUs) can be saved via pre-recorded tasks
- Easier printing of batch presort documentation

➤ **Convenient Job Handling**

- Improved scheduling features allow tasks to run with greater user specificity
- Ability to log files in a comma-delimited format ensures

easier post-job database queries

➤ **Time-Saving Functions**

- Specify and run Selectivity on the fly
- Generate, name and format blank lists
- Add, update or delete information for permits, or in the Company table
- Back up or delete lists after jobs are completed
- Create presorted and non-presorted label templates
- All from inside TaskMaster—without opening BCC Mail Manager

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